KRISHNA UNIVERSITY, MACHILIPATNAM

Application form for promotion under Career Advancement Scheme

(In accordance with G.O.Ms.No. 14, Higher Education (UE) Department, dated: 13.02.2019 & G.O.Ms.No. 20, Higher Education (UE) Department, dated: 28.06.2023)

Name of the Applicant:

Place of Work:

Present Designation:

Present Scale of Pay with AGP:

Date of Sanction of Present AGP:

Promotion sought (Academic Level/Grade pay): From_____To _____

Date of eligibility claimed:

Table 1 ASSESSMENT CRITERIA FOR UNIVERSITY TEACHERS

1. Teaching activities (during assessment period)

S.No.	Academic Year	(Number of classes taught/total classes assigned)X100 (Classes taught including sessions on tutorials, lab and other teaching related activities)	Grading claimed (Good/Satisfactory/Not satisfactory)
		Annual percentage claimed	
		Average percentage claimed:	

2. Involvement in the University/College students related activities/research activities (during assessment period):

a) Administrative Responsibilities

S.No	Academic Year	Director/Principal (YES/NO)	HOD/Chairperson BoS (YES/NO)	Lab In-Charge (YES/NO)	OAS/Deputy Warden/Coordinator, etc (YES/NO)	Library In-Charge (YES/NO)	Any other activities	Grading claimed (Good/Satisfactory/Not satisfactory)

b) Examination and evaluation duties assigned by the College/University

S.No	Academic Year	Invigilation Duty (YES/NO)	QP setting (YES/NO)	Evaluation of Answer Scripts (YES/NO)	Any other activities	Grading claimed (Good/Satisfactory/Not satisfactory)

c) Student related co-curricular, extension and filed based activities

S.No	Academic Year	Career counseling (YES/NO)	Study visits (YES/NO)	Students Seminars (YES/NO)	Cultural (YES/NO)	Sports (YES/NO)	NCC (YES/NO)	NSS (YES/NO)	Community Services (YES/NO)	Grading claimed (Good/Satisfactory/Not satisfactory)

d) Organizing Seminars / Conferences / Workshops, other college/university activities

S.No.	Academic Year	No. of Seminars/Conferences/Workshops organized	Any other activities	Grading claimed (Good/Satisfactory/Not satisfactory)

e) Involvement in guiding Ph.D students

S.No.	Academic Year	Involvement in guiding Ph.D students (Yes/No)	Grading claimed (Good/Satisfactory/Not satisfactory)

f) Conducting minor or major research project sponsored by national or international agencies

S.No.	Academic Year	Research projects				Grading claimed (Good/Satisfactory/Not satisfactory)
		National		International		
		Minor (Yes/No)	Major (Yes/No)	Minor (Yes/No)	Major (Yes/No)	

g) Publication in peer-reviewed or UGC list of Journals

S.No.	Academic Year	Publication in peer-reviewed or UGC list of Journals (Yes/No)	Grading claimed (Good/Satisfactory/Not satisfactory)

Table 2 ACADEMIC AND RESEARCH ACTIVITIES

1. Research Papers Published in Peer-Reviewed or UGC listed Journals in the assessment period only (Please enclose First page of Journal Publication and also proof of Impact Factor)

S.No.	Month and Year of Publication	Title of the Paper	Name of the Journal	UGC listed / SCI/SCIE/ Scopus/ Thomson-Reuters indexed, etc.	Impact Factor, as per Thomson -Reuters list	Total number of Authors	Are you a First/Principal/ Corresponding author YES/NO	Score claimed

2. Publications (other than research papers) (In the Assessment Period only)

a. (i) Books authored which are published by International Publishers

S.No.	Month and Year of Publication	Title of the Book	Name of the Publisher	ISBN/ISSN number	Total number of Authors	Are you the First author? YES/NO	Score claimed

a. (ii) Books authored which are published by National Publishers

S.No.	Month and Year of Publication	Title ofthe Book	Name of the Publisher	ISBN/ISSN number	Total number of Authors	Are you the First author? YES/NO	Score claimed

a. (iii) Chapter(s) in edited book

S.No.	Month and Year of Publication	Title of the Book	Name of the Publisher	ISBN/ISSN number	National or Inter national	Number of Chapters published	Total number of Authors	Are you the first author? YES/NO	Score claimed

a. (iv) Editor of book published by International Publisher

S.No.	Month and Year of Publication	Title of the Book	Name of the Publisher	ISBN/ISSN number	Score claimed

a. (v) Editor of book published by National Publishers

S.No.	Month and Year of Publication	Title of the Book	Name of the Publisher	ISBN/ISSN number	Score claimed

b. Translation works in Indian and Foreign Languages by qualified faculties

S.no	Month and Year of Publication	Title of the Chapter/Research paper/Book	Name of the Publisher	ISBN/ISSN number	Number of Chapters/Research papers translated	Number of Books translated	Score claimed

3. Creation of ICTmediated teaching learningpedagogy andcontent and development ofnewand innovative courses and curricula (In the Assessment Period only)

a) Development of Innovative pedagogy

S.No.	Nature of innovative pedagogydeveloped	Month and Year of development	Organization where the developed pedagogy is being used	Score claimed

b) Design of new curricula and courses

S.No.	New curricula designed	New courses designed	Month and Year of design	Organization where the new curricula and courses are being used	Score claimed

c) MOOCs

c. i) Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)

S.No.	Title of the complete MOOCs course developed	Month and Year of development	Score claimed

c. ii) MOOCs (developed in 4 quadrant) per module/lecture

S.No.	Title of the MOOCs module/ lecture developed	Month and Year of development	Score claimed

c. iii) Content writer/subject matter expert for each module of MOOCs (at least one quadrant)

S.No.	Title of the MOOCs for which contribution was made as content writer/ subject matter expert	Month and Yearof contribution	Score claimed

d. iv) Course Coordinator for MOOCs (4 credit/ less than 4 credit course)

S.No.	Title of the MOOCs course for which contribution was made as course coordinator	Month and Year of contribution	Score claimed

d) E-Content

d. i) Development of e-content in 4 quadrants for a complete course/e-book

S.No.	Title of e-content developed For the complete course/ e-book	Month and Year of development	Organization where the developed module is being used	Score claimed

***d.* ii) e-content (developed in 4 quadrants) per module**

S.No.	Title of thee-content module(s) developed	Month and Year of development	Organization where the developed module is being used	Score claimed

***d.* iii) Contribution to development of e-content module in complete course / paper/ e-book (at least one quadrant)**

S.No.	Title of thee-content module developed	Month and Year of contribution to development	Organization where the developed module is being used	Score claimed

d. iv) Editor of e-content for complete course / paper / e -book

S.No.	Title of the complete course/ paper/ e-book for which the applicant served as editor	Month and Year	Organization where it is being used	Score claimed

4. (a) Research guidance In the Assessment Period only)

S.No.	Name of the Degree Awarded (Ph.D/PG/ M.Phil)	Status		Year of Award of degree/Thesis submission	Title of the Thesis Supervised	Name of the Awardee	Are you Supervisor or Co-Supervisor?	Score claimed
		Degree awarded	Thesis submitted					

4. b) Research projects comp1eted (In the Assessment Period only)

S.No.	Year of Sanction	Title of the Sponsored Project	Duration of Project	Name of the Funding Agency	Grant Amount in Rupees	Are you Principal Investigator or Co-Principal Investigator?	Score claimed

4. c) Research Projects on-going (In the Assessment Period only)

S.No.	Year of Sanction	Title of the sponsored Project	Duration of Project	Name of the Funding Agency	Grant Amount in Rupees	Are you Principal Investigator or Co-Principal Investigator?	Score claimed

4. d) Consultancy Projects (In the Assessment Period only)

S.No.	Year of Sanction	Title of the consultancy Project	Duration of Project	Name of the Funding Agency	Amount mobilized in Rupees	Are you Principal Investigator or Co-Principal Investigator?	Status Completed / Ongoing	Score claimed

5. a) Patents (In the Assessment Period only)

S.No	Year of award of Patent	Number of Patents awarded		Score claimed
		National	International	

5. b) Policy document (submitted to an international body/organization like UNO/UNESCO/World Bank/ International Monetary Fund etc. or Central/State Government (In the Assessment Period only)

S.No.	Year of submission of Policy Document	Number of Policy documents (submitted to an international body/organization like UNO/UNESCO/World Bank/ International Monetary Fund etc. or Central/State Government.			Score claimed
		International	National	State	

5. c) Awards/Fellowship (In the Assessment Period only)

S.No.	Title of the Award/Fellowship Received	Month and Year of Award	International / National	Name of the Agency or Body granting the Award/Fellowship	Score claimed

6. Invited lectures/ Resource person/ Paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (In the Assessment Period only)

S.No.	Title or Topic of Invited Lecture or Presentation	Month and Year	Name of the conference/seminar	International (Abroad) / International (within country National / State / University level	Location where the event is organized	Score claimed

Note: 1. The applicant will have to provide documentary evidence for the claims made duly verified by the HOD.
2. The Principal of the college is requested to verify the claims made and certify if satisfied only)

CERTIFICATE

This is to certify that all the details and information submitted are true and correct to the best of my knowledge. I understand that my promotion under CAS is dependent on the data submitted above and if the data is found incorrect at any time, the promotion granted will be liable for reversal.

Signature of the Applicant

Signature of the Head of the Department

Signature of the Principal